



E- CHALLAN USER MANUAL

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Document Control Sheet

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Courtesy
STATE BANK OF INDIA

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List of Abbreviations

1. CTS- Core Treasury System
2. EMP- Employee
3. GSTN- Goods and Services Tax Identification Number
4. IFMS- Integrated Finance Management System
5. MOB- Mobile
6. NEFT-National Electronic Funds Transfer
7. OTP- One Time Password
8. PC- Personal Computer
9. PDF- Portable Document Format
10. RTGS- Real Time Gross Settlement
11. SBI- State Bank of India
12. SMS- Short Message Service
13. UK- Uttarakhand

1. Introduction

E-challan is digital service for online Government receipts accounting system of Uttarakhand Government. IFMS software has provided the facility of generating revenue for the Government using e-Challan. Citizens can deposit government money using e-Challan by logging on to the system online. In order to achieve the purpose citizen can deposit amount by submitting cash in the bank along with that user can also submit any sum of money using Net Banking account of any bank. Using this module citizen can generate the challan offline also for manual payment. In case of manual payment, a print copy of offline challan should be submitted at the bank counter. This is a 24X7 facility and citizen can make the payment any time of the day. The User Manual contains all essential information for the users so that they can make full use of the IFMS software. This manual includes a description of the module functions and capabilities, contingencies and alternate modes of operation, and step-by-step procedures for module access and use. For better understanding of the users, graphics has been used wherever possible in this manual.

1.1 Purpose of this document

This document is a generic user guide document for using E- Challan Module and has all the details regarding E-Challan which is helpful for citizens. This document expresses all the working of the module in very simple manner, so that whosoever goes through this piece of document finds it interesting and convenient to work with the software.

1.2 Scope

This user manual is intended to be used by all the departments of Uttarakhand. Separate user manuals have been/are being prepared for other aspects of IFMS software. This user manual is intended to be used by citizens, departments and government organization.

1.3 Organization of User Manual

User manual has been organized to include brief description of E-Challan and their roles and responsibilities, features of E-Challan module, operating instructions, step by step guide for working and **Help-desk and Support facility** for the users in case of difficulties.

1.4 Points of Contact

To help the users working on IFMS software, Finance Data Center operates a help line number **08899890000**, which may be used by the users for their queries and issues. Users may contact help-desk officials anytime between 9 AM to 8 PM during weekdays (i.e. Monday to Saturday) and between 10 PM to 6 PM during holidays.

2. Overview of E- Challan Module

Challan is an official form or other kind of document, piece of paperwork, citation, etc. It is a way of crediting the money to one's bank account through a form, generally used in India and Pakistan as a receipt for payment or delivery.

E-challan is an electronic format of the challan. An e-challan can also be defined as a specific format used for depositing or remitting the contribution or statutory payment at a bank or treasury. E-Challan is an online process for each type of payment and electronic payment i.e. either using the Internet Banking System or using Government receipt accounting system. The E-Payment System will handle automatic reconciliation of the receipt transactions to be received electronically from banks on daily basis and provide the necessary revenue receipt related information online to the users of various sections of FD. System will provide the online reconciliation of receipts collected through e-challan module. When the MIS data is received from the banks the same is uploaded into the portal/system for matching of the data with the data pertaining to the challans generated, which is already available in our server memory. The system check and matches the challan number sent by the bank with the challan number stored in our computer system. If the number matches, the amount paid is matched. If both the challan number as well as the amount matches, the details of payment against the challan in question is stored and the users record in the Revenue Module automatically updates as contribution paid. In case either the challan number or the amount mismatches, the details is kept aside as mismatched challan detail. The mismatched challan details are returned to the banks for checking of the data and sending the same back after corrections as may be required. In such cases the bank has to check the details by obtaining the same from the second copy of the challans kept in their collecting branches.

IFMS Software has following main features:

1. Browser Compatible Application
2. Single Login for multiple roles- ADHAAR/Mob No/Emp No
3. Workflow based system

3. Instructions

3.1 General instructions

IFMS is web-based software; hence it can be accessed using web browser. Following are some of the prerequisites to have best experience of working on the IFMS software:

1. Computer System - Desktop/Laptop
2. Operating system - Windows 7/8/10/
3. Browser - Chrome Version 79.0.3945.117 (Official Build) (64-bit)
4. Connectivity - 2 mbps and more

3.2 User id and Password

To work on IFMS software the user needs to have an active user id and password. User id, for E-challan in IFMS software, is generated by create E-challan user option provided on the page, any citizen can create his/ her user id as per the requirement. User needs to register himself or herself in E-challan. Registration form is attached below; user needs to fill the form and the user id password will be generated. Password gets expired every 3 months; therefore, to protect his account user is advised to change his/her password regularly. In case the user

forgets his password then he/she may reset it using forgot password link provided on the login page of the E-Challan module. To reset the password, user must know his/her user name and mobile number. In case user has forgotten his/her mobile number or user name then he/she must contact his Finance Data Centre to get it. The password gets locked after 5 unsuccessful attempts. In such cases user should contact finance data center with application with their signature and corresponding id proof for resetting the password.

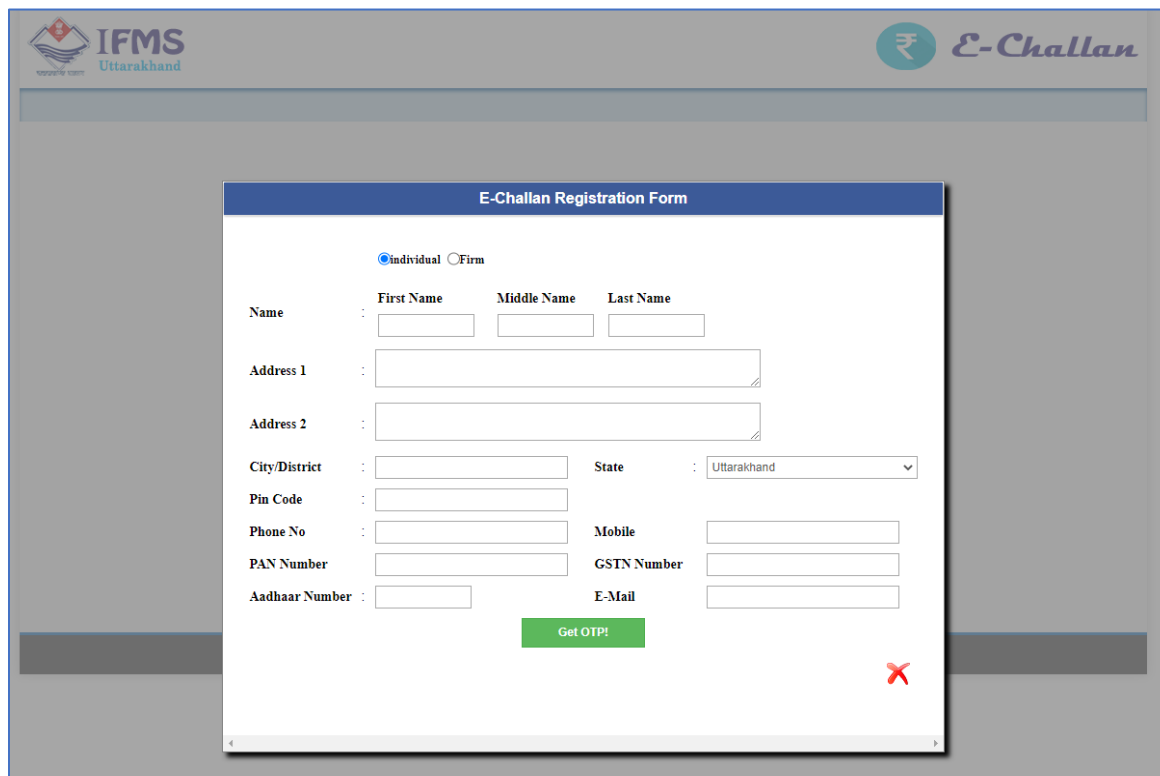


Fig-01

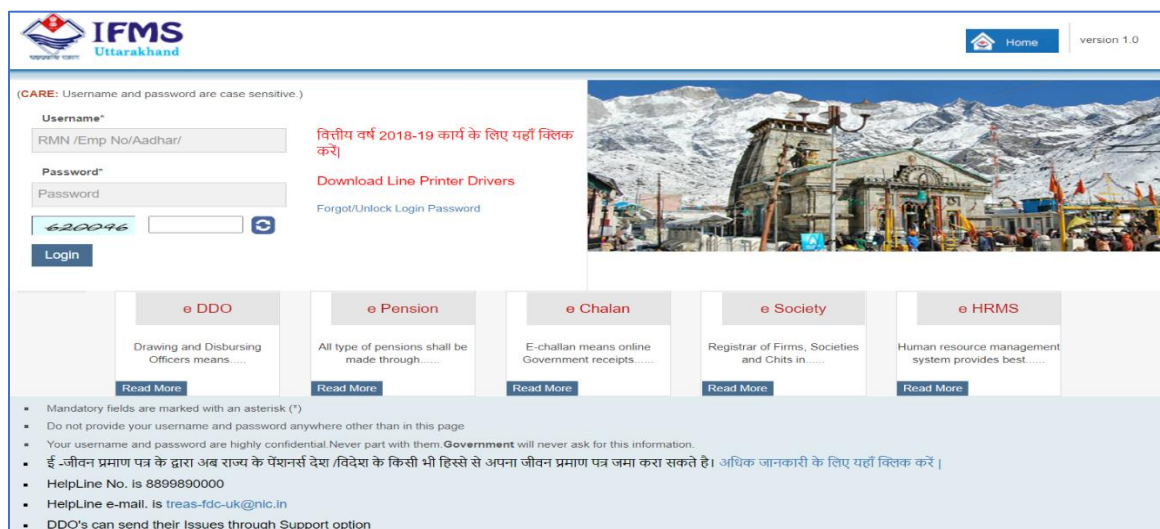
3.3 Cyber Security

IFMS is a web-based application hence exposed to Phishing/Vishing and other kind of cyber threats. Therefore, users are advised to use good antivirus software in their PC and never share their password over the email, WhatsApp, sms or over the phone. User is solely responsible for misuse of their user id's and password.

4. Description and Steps

4.1. How to access the IFMS Software

IFMS software can be accessed by using URL <https://cts.uk.gov.in/>. Any internet browser (i.e. Chrome, Internet Explorer, Firefox, etc.) can be used for operating the software but it works well in Chrome version 79.0.3945.117 (Official Build) (64-bit) or higher. Login page of IFMS appears as shown below:



The image shows the IFMS Uttarakhand Home Page. At the top, there is a navigation bar with the IFMS Uttarakhand logo, a 'Home' button, and 'version 1.0'. Below the navigation bar, there is a login section with the text '(CARE: Username and password are case sensitive)'. The login section includes fields for 'Username*' (with a hint 'RMN /Emp No/Aadhar/'), 'Password*', and a captcha. There is a 'Login' button and a 'Forgot/Unlock Login Password' link. To the right of the login section, there is a banner image of a temple and some text in Hindi. Below the login section, there are five tabs: 'e DDO', 'e Pension', 'e Chalan', 'e Society', and 'e HRMS'. Each tab has a brief description and a 'Read More' button. At the bottom, there is a list of important notices and contact information.

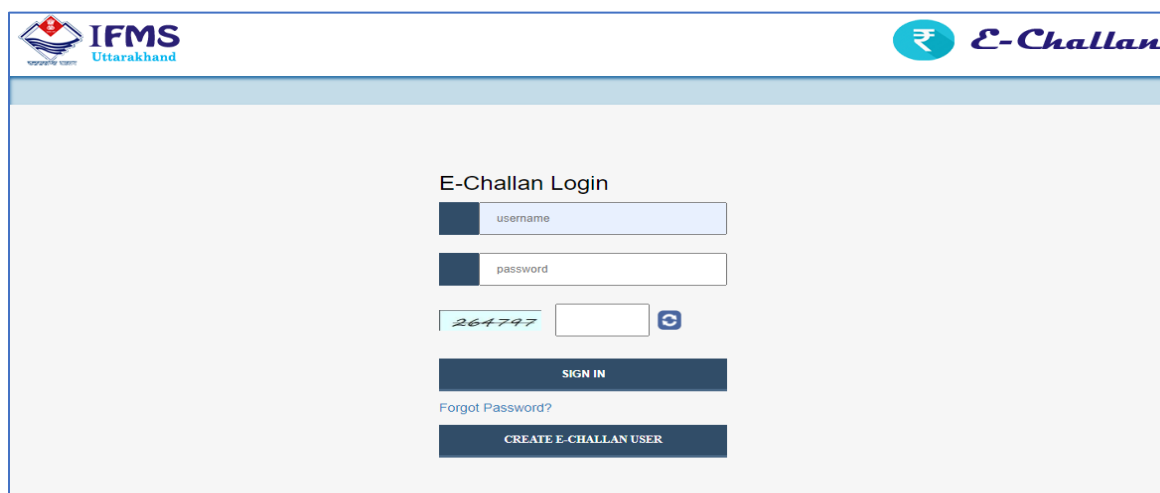
Fig-02

4.2 Logging-onto the E-Challan Application

To log-in, user firstly needs to fetch E- Challan tab provided on the screen 002, which will result in pushing the user to next page shown in the image below. Enter the Login id, password, captcha and click on the “Login” button. The login ID and password will be generated by the user when he/she registers in the E-Challan menu.

4.2.1 Registering in E-Challan

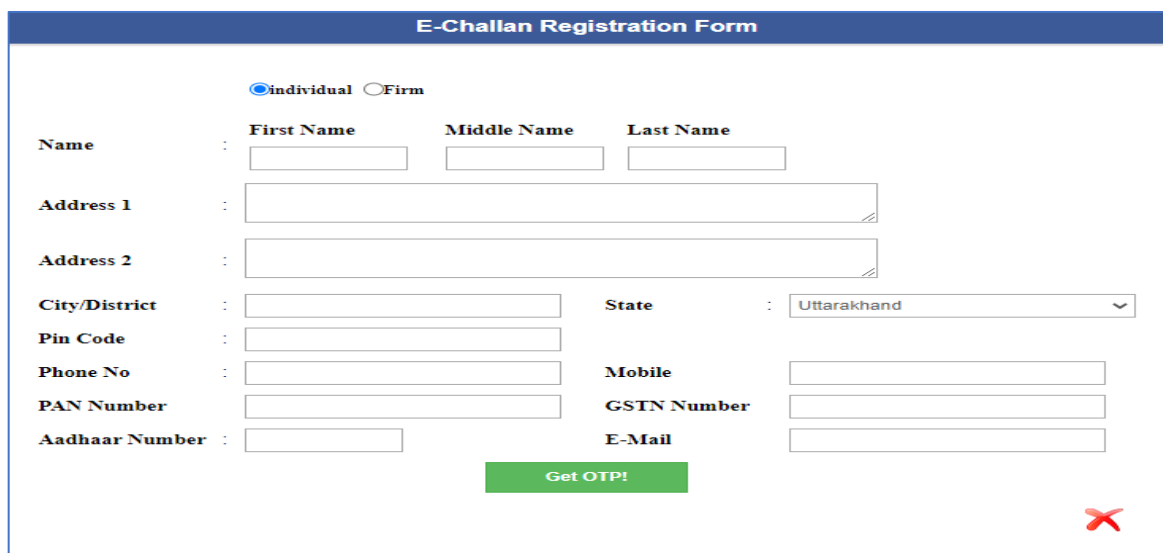
1. Firstly, let us see registration process for E-Challan; user is provided with the E-challan button on the home page of IFMS software. User needs to click on the button which will result in directing user to next page that is the login page for E-Challan users, user is directed to the page attached below;



The image shows the E-Challan Login Page. At the top, there is a navigation bar with the IFMS Uttarakhand logo, a '₹ E-Challan' button, and a '₹' icon. Below the navigation bar, there is a login section with the text 'E-Challan Login'. The login section includes fields for 'username', 'password', and a captcha. There is a 'SIGN IN' button, a 'Forgot Password?' link, and a 'CREATE E-CHALLAN USER' button.

Fig-03

- Click on Create E-challan user button which is provided at the bottom of the login page, as a result user is directed to the registration form page which is attached below;



E-Challan Registration Form

☒ Individual ☐ Firm

Name : First Name [] Middle Name [] Last Name []

Address 1 : []

Address 2 : []

City/District : [] **State** : Uttarakhand

Pin Code : []

Phone No : [] **Mobile** : []

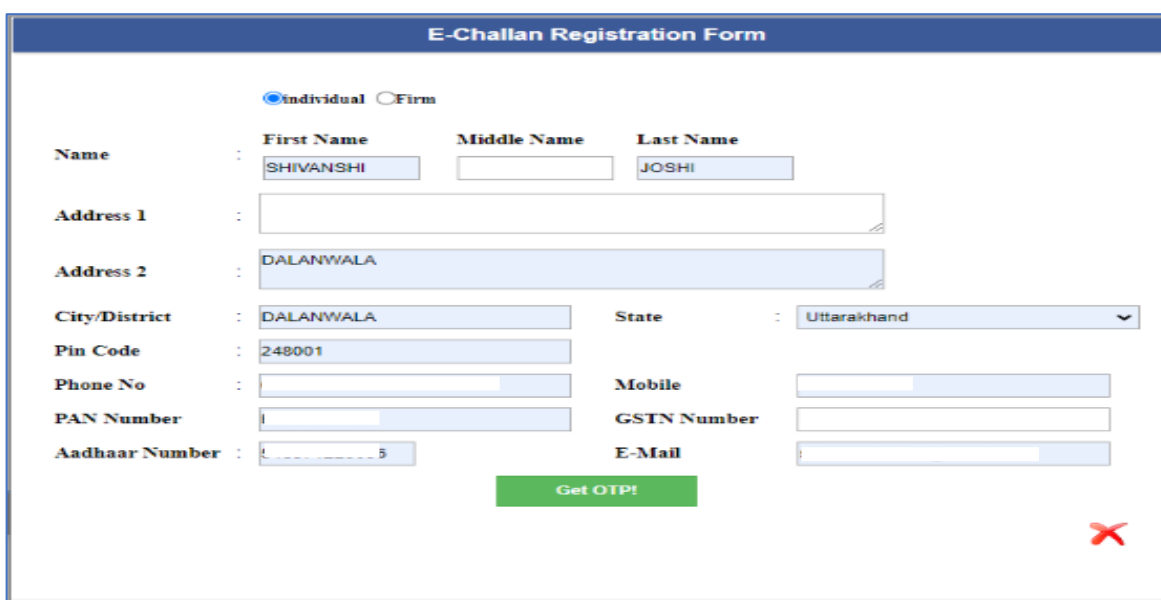
PAN Number : [] **GSTN Number** : []

Aadhaar Number : [] **E-Mail** : []

Get OTP!

Fig-04

- Select Individual or firm based on the type, fill in the form like we have filled as can be seen in the image below; enter name, address, phone number, PAN number, Aadhar and e-mail.
Note: Complete form remains same for Firm and individual the only difference between these forms is that on selecting Firm one addition column add up for entering firm name, also for firm it is mandatory to enter GSTN number.



E-Challan Registration Form

☒ Individual ☐ Firm

Name : First Name SHIVANSHI Middle Name [] Last Name JOSHI

Address 1 : []

Address 2 : DALANWALA

City/District : DALANWALA **State** : Uttarakhand

Pin Code : 248001

Phone No : [] **Mobile** : []

PAN Number : [] **GSTN Number** : []

Aadhaar Number : [] **E-Mail** : []

Get OTP!

Fig-05

- Click on get OTP button provided at the form, as a result OTP number will be sent to registered mobile number and notification message in red appears on the screen with the message “OTP has been sent to your mobile number”, as can be seen in the image below;

Name	First Name	Middle Name	Last Name
:	SHIVANSHI		JOSHI
Address 1	11d/9 laxmi road		
Address 2	DALANWALA		
City/District	DALANWALA	State	Uttarakhand
Pin Code	248001		
Phone No		Mobile	
PAN Number		GSTN Number	
Aadhaar Number		E-Mail	

Get OTP!

OTP has been sent to your Mobile number

Enter OTP **Validate OTP**

Fig-06

- Enter the OTP received on registered mobile number in the column provided for entering OTP further click on validate OTP button; as can be seen in the image below;

Name	First Name	Middle Name	Last Name
:	SHIVANSHI		JOSHI
Address 1	11d/9 laxmi road		
Address 2	DALANWALA		
City/District	DALANWALA	State	Uttarakhand
Pin Code	248001		
Phone No		Mobile	
PAN Number		GSTN Number	
Aadhaar Number		E-Mail	

Get OTP!

OTP has been sent to your Mobile number

Enter OTP **Validate OTP**

Fig-07

- On clicking validate OTP button few more fields add up on the screen for creating password. Enter the password as per the convenience further reenter the password that was entered in the previous field. Further enter captcha code i.e. displayed on the screen, finally click on proceed button provided at the bottom of the page, as can be seen in the image below;

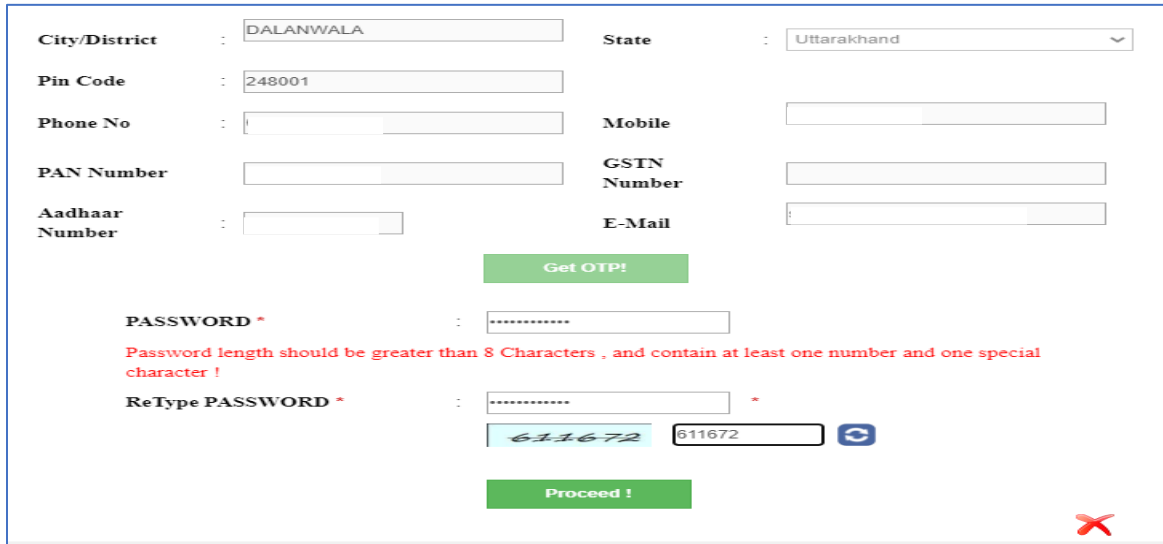


Fig-08

- On clicking proceed button message from CTS is sent to the registered mobile number providing the user id, also the same message is displayed on the screen. Now user has access to active id and password for logging onto E-challan module. User can now start with login page.

4.2.2 Logging onto E-Challan

- To log-in, user needs to enter active Login id, password, captcha and finally click on the “Sign in” button, as shown in the image below. Login ID and password is accessed using above step i.e. registering in E-challan.

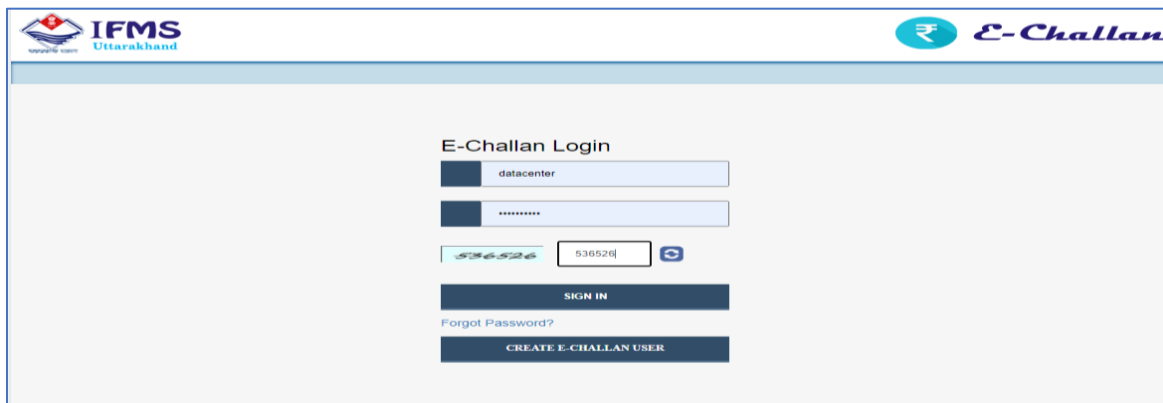


Fig-09

2. After clicking “Sign in” button user is directed to home page of E-Challan. Which is attached below;

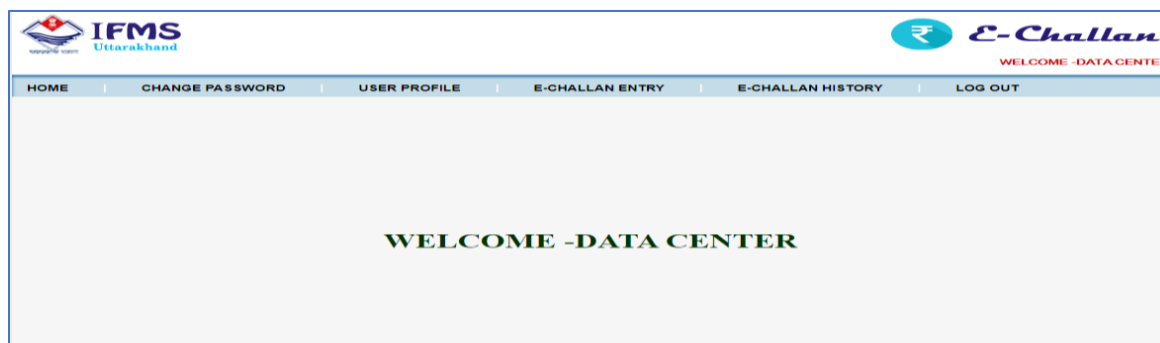


Fig-10

4.3 Components of E-CHALLAN

E-Challan module comprised of following 3 components:

1. **E-Challan Entry:** This form is used to make entry for creating challan.
2. **E-Challan History:** All the challans created by the user using E-challan menu is reflected under E-challan history.
3. **User Profile:** User is provided with various tabs for updating user profile like changing phone number or updating password etc.

Let us learn how to create E-Challan. Following are execution steps involved in generating E-Challan:

Execution steps for processing E-Challan: E-Challan Entry (fill in the form)→ confirm data filled→ choose payment option→ make payment→ View E-Challan history

4.3.1 E-Challan Entry

Below is step by step guide for generating E-Challan:

1. User can access E-Challan Entry form by clicking on E-Challan Entry option from menu bar, as a result user is directed to the form attached below;



Fig-11

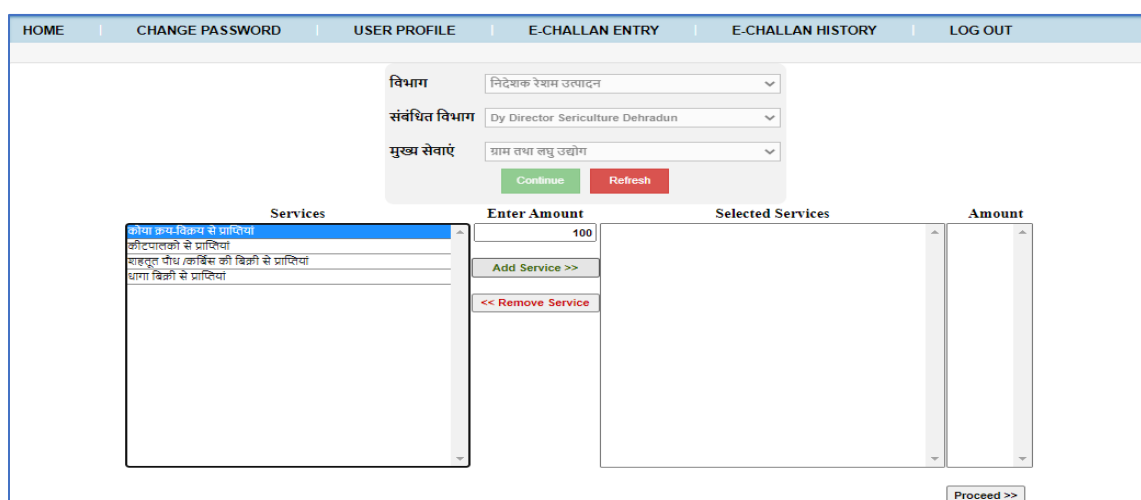
- Fill in all the required fields in the form, select department name, select office name also select key services. User is provided with drop down list for selecting names. After entering the required details click on continue button provided at the bottom of the page.
 - In order to continue making entry click on continue button.
 - User is also provided with refresh button, for erasing all the fields selected.



The screenshot shows the 'E-CHALLAN ENTRY' form. It has a navigation bar with links: HOME, CHANGE PASSWORD, USER PROFILE, E-CHALLAN ENTRY, E-CHALLAN HISTORY, and LOG OUT. The form contains three dropdown menus: 'विभाग' (Department) with 'निदेशक रेशम उत्पादन' (Director Sericulture) selected, 'संबंधित विभाग' (Related Department) with '--संबंधित विभाग का चयन करें--' (Select related department) selected, and 'मुख्य सेवाएं' (Key Services) with 'ग्राम तथा लघु उद्योग' (Rural and Small Industries) selected. Below the dropdowns are two buttons: 'Continue' (green) and 'Refresh' (red).

Fig-12

- On clicking continue button, few more fields for entering amount starts appearing just below continue button.
 - Select services i.e. name of head code to which the amount is to be credited like we have selected “कोया कय-विक्रय से प्राप्तियां”. User can select multiple services as well.
 - After selecting name, enter amount in the column provided, after entering amount like we have entered 100rs click on add service button provided just below the enter amount column.



The screenshot shows the form after clicking the 'Continue' button. The dropdown menus remain the same. Below them are the 'Continue' and 'Refresh' buttons. A new section appears below the buttons. It has a 'Services' list on the left with a scroll bar, containing items like 'कोया कय-विक्रय से प्राप्तियां' (Income from sale of raw silk), 'इंस्टीट्यूट से प्राप्तियां' (Income from institute), 'राष्ट्रपति पौध /कविस की विक्री से प्राप्तियां' (Income from sale of President's plants/poets), and 'आग्रा विक्री से प्राप्तियां' (Income from sale of Agra). In the center is an 'Enter Amount' field with '100' entered, and buttons 'Add Service >>' and '<< Remove Service'. On the right is a 'Selected Services' table with columns 'Selected Services' and 'Amount'. At the bottom right is a 'Proceed >>' button.

Fig-13

4. On clicking add service button as we can see in the image below that the service and amount, we selected in the earlier step is pushed to next column that is selected services.
 - In order to remove the service selected user is also provided with remove service button just below add service button.
 - If satisfied with the service selected and amount entered, click on proceed button provided at the bottom of the page.

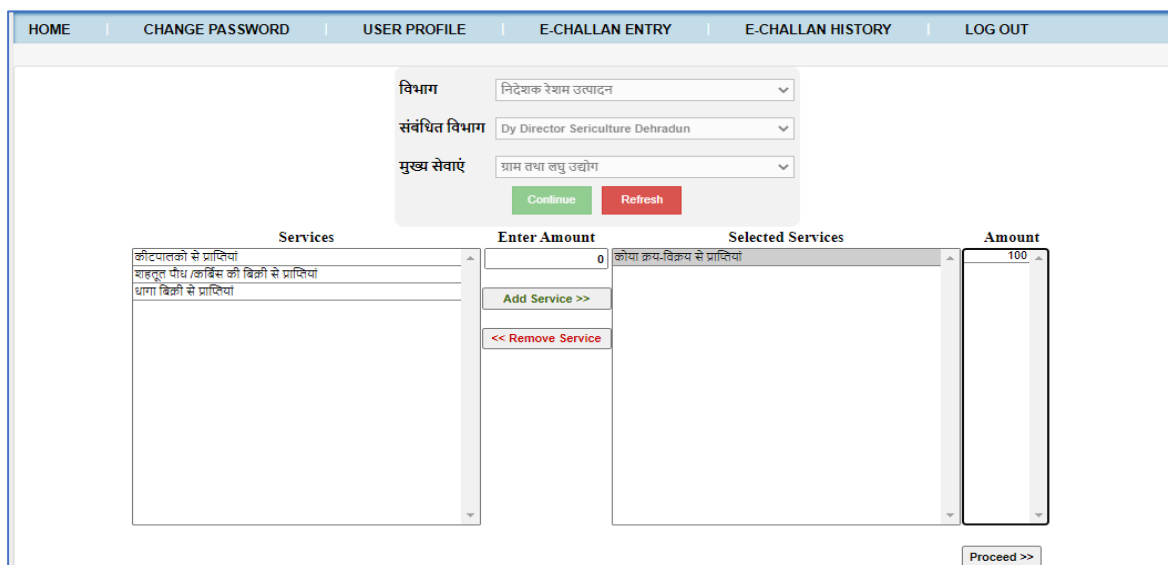


Fig-14

5. On clicking proceed button, message of total challan amount is displayed on the screen like in our case “Total amount is Rs 100” starts displaying as can be seen in the image below. Also, column for writing purpose adds up on the form, enter purpose like we have entered TEST further click on proceed button provided at the bottom of the page.

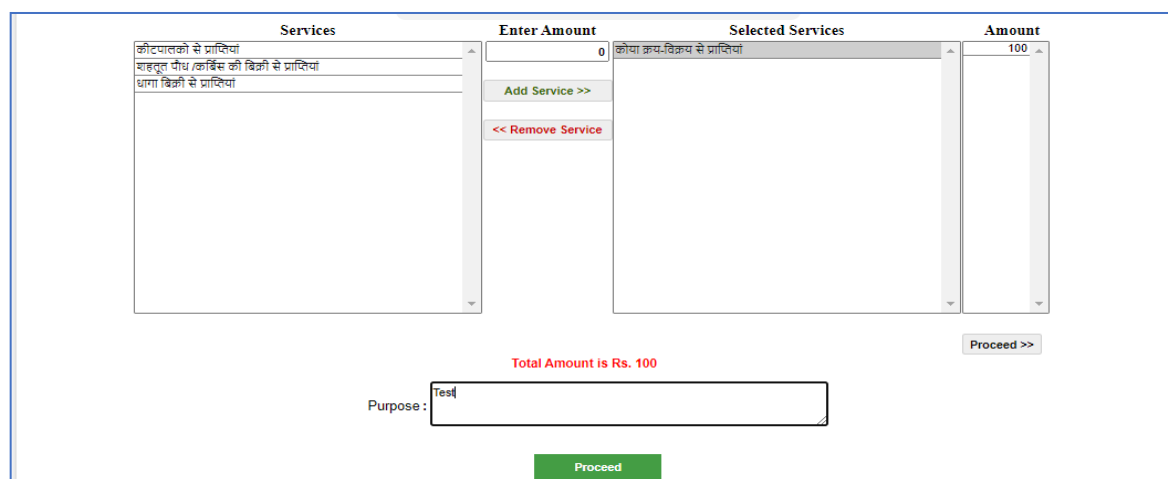


Fig-15

6. On clicking proceed button, user is directed to next page that is attached below, this page is confirmation page, which consist of details related to challan which was filled in the earlier steps, like amount, head code to which the amount will be credited. Other than these 3 buttons i.e. are submit to bank, back and print are available;
 - Click on submit to bank button in order to continue for payment.
 - Click on back button in order to refresh all the entries and go back to initial page i.e. E-Challan Entry page. On clicking this button all the entry log will be cleared.
 - Click on print button in order to access printed copy of this particular form.

Confirmation of S.B.I e-Payment of Challan
E-Challan

Name of the Treasury/Sub-Treasury/Bank/Bank Branch - State Bank Of India (Payment Gateway)

1	Name of the person (designation if necessary or Organization on whose behalf amount is being paid.)	DATA CENTER
2	Address	DEHRADUN UTTARAKHAND
3	Registration Number (if necessary)	
4	Full details of amount to be deposited (for which purpose and in favour of)	Test
5	Gross value of Challan	100
6	Net value of Challan	100
7	Full details of Head of Account	(0851)
8	13 Digit code of Head of A/c	As per details below

Sl.No.	Services	Detail Head	Amount
1	क्रय-विक्रय से प्राप्तियां	0851001070100	100
Total :			100

Challan No : 08510720E0189370 Amount in Figure(Rs.): 100
Challan Date : 14-JUL-2020 Amount in words: One Hundred


[Submit To the Bank](#) [Back](#) [Print](#)

Fig-16

7. On clicking submit to the bank button, user is directed to next page that is attached below, this page consists of options for mode of payment. Here we have 4 options for payment;


STATE BANK MULTI OPTION PAYMENT SYSTEM

Net Banking



SBI Net Banking / yono
Bank Charges:


[CLICK HERE](#)



Other Banks
Bank Charges: 6.0


[CLICK HERE](#)

Other Payments Modes



NEFT/RTGS
Bank Charges: 0.0

[CLICK HERE](#)



SBI Branch
Bank Charges: 0.0

[CLICK HERE](#)

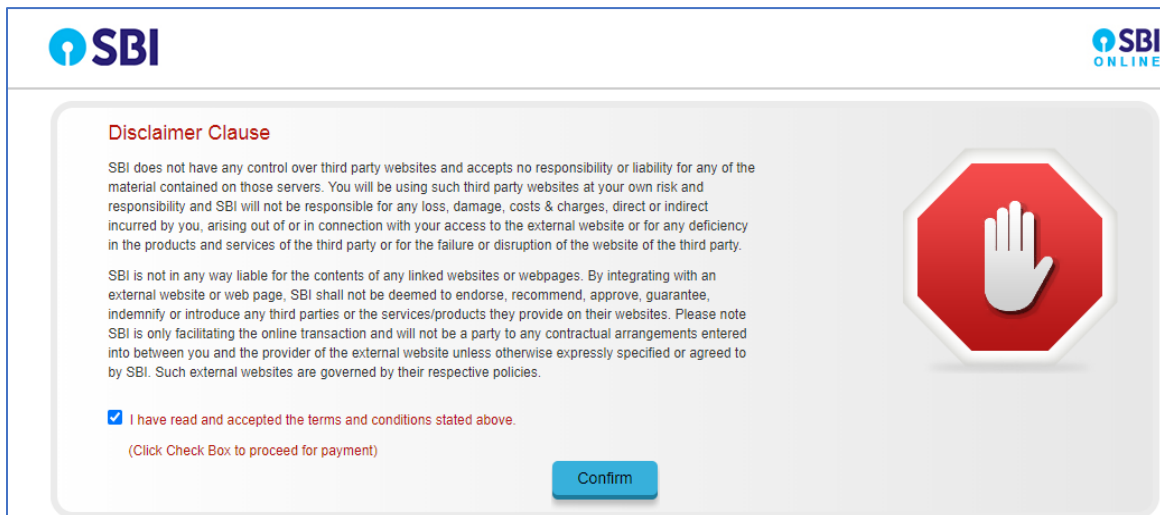
[CANCEL](#)

Fig-17

- **SBI Net banking:** For those who have access to SBI net banking can use this option in order to make payment online. On clicking click here button user will be directed to SBI net banking login page, enter active login id, password and captcha code further click on submit button. User will receive confirmation message on confirming the transaction user will receive OTP in his/ her registered mobile number, enter OTP and submit the form. Within 1-2 min user will receive payment confirmation message.
- **Other banks Net banking:** For those who doesn't possess SBI net banking and have other bank net banking facility can use this option. The only difference between using SBI net banking and other bank net banking is that for making payment using SBI net banking option is free of cost while for using other banks net banking additional charges will be added.

On clicking click here button user directed to bill desk where user can select his/her bank, select the bank which will redirect the user to selected banks login page, enter active login id, password and captcha code further click on submit button. User will receive confirmation message on confirming the transaction user will receive OTP in his/ her registered mobile number, enter OTP and submit the form. Within 1-2 min user will receive payment confirmation message.

- **NEFT/RTGS:** User can also use NEFT/ RTGS option for making payment.
 1. Click on 'click here' button user directed to next page which is attached below; this page consists of terms and condition, read the clause and click on check box provided at the bottom of the page for accepting terms and conditions, finally click on confirm button.



The screenshot shows the SBI Online interface with a 'Disclaimer Clause' section. The text states that SBI does not have control over third-party websites and accepts no responsibility for any material contained on those servers. It also mentions that SBI is not liable for the contents of any linked websites or webpages. At the bottom, there is a checkbox labeled 'I have read and accepted the terms and conditions stated above.' with a note '(Click Check Box to proceed for payment)'. A 'Confirm' button is located at the bottom right of the disclaimer section.

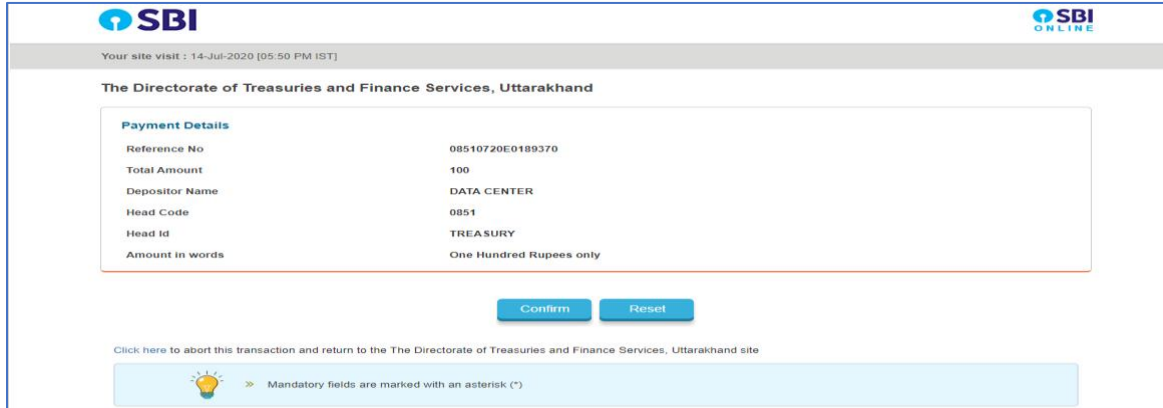
Fig-18

2. On clicking confirm button user directed to next page which is attached below; this page consists of details related to challan i.e. amount and head code. This page is confirmation page.

- Click on confirm button provided on the page in order to continue.

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- If the user has made mistake or is not satisfied by the challan entry can user reset button. It will erase the entry log and re-direct the user to E-challan entry page.



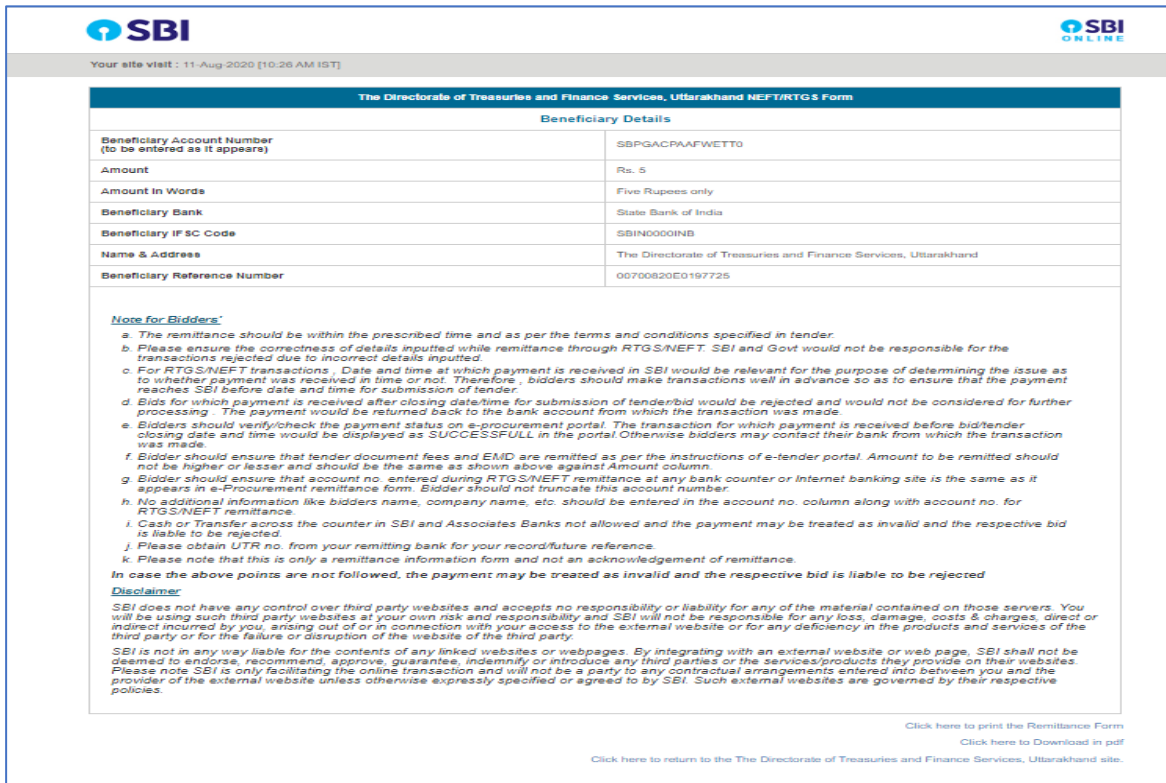
The screenshot shows the SBI E-Challan entry page. At the top, it says 'Your site visit : 14-Jul-2020 [05:50 PM IST]'. Below this, the header reads 'The Directorate of Treasuries and Finance Services, Uttarakhand'. The main section is titled 'Payment Details' and contains the following information:

Reference No	08510720E0189370
Total Amount	100
Depositor Name	DATA CENTER
Head Code	0851
Head Id	TREASURY
Amount in words	One Hundred Rupees only

Below the table are two buttons: 'Confirm' and 'Reset'. At the bottom, there is a link: 'Click here to abort this transaction and return to the The Directorate of Treasuries and Finance Services, Uttarakhand site'. A note at the bottom states: 'Mandatory fields are marked with an asterisk (*)'.

Fig-19

3. On clicking confirm button user directed to next page which is attached below; this page provides account details to which the amount will be transferred, as can be seen in the image below, user is provided with beneficiary account number and IFSC code, which is further required for transferring amount.



The screenshot shows the SBI E-Challan entry page. At the top, it says 'Your site visit : 11-Aug-2020 [10:26 AM IST]'. Below this, the header reads 'The Directorate of Treasuries and Finance Services, Uttarakhand NEFT/RTGS Form'. The main section is titled 'Beneficiary Details' and contains the following information:

Beneficiary Account Number (to be entered as it appears)	SBPGACPAAFWETTO
Amount	Rs. 5
Amount in Words	Five Rupees only
Beneficiary Bank	State Bank of India
Beneficiary IFSC Code	SBIN000001NB
Name & Address	The Directorate of Treasuries and Finance Services, Uttarakhand
Beneficiary Reference Number	00700820E0197725

Below the table is a section titled 'Note for Bidders' with the following text:

Note for Bidders'

a. The remittance should be within the prescribed time and as per the terms and conditions specified in tender.

b. Please ensure the correctness of details inputted while remittance through RTGS/NEFT. SBI and Govt would not be responsible for the transactions rejected due to incorrect details inputted.

c. For RTGS/NEFT transactions, Date and time at which payment is received in SBI would be relevant for the purpose of determining the issue as to whether payment was received in time or not. Therefore, bidders should make transactions well in advance so as to ensure that the payment reaches SBI before date and time for submission of tender.

d. Bids for which payment is received after closing date/time for submission of tender/bid would be rejected and would not be considered for further processing. The payment would be returned back to the bank account from which the transaction was made.

e. Bidders should verify/check the payment status on e-procurement portal. The transaction for which payment is received before bid/tender closing date and time would be displayed as SUCCESSFUL in the portal. Otherwise bidders may contact their bank from which the transaction was made.

f. Bidder should ensure that tender document fees and EMD are remitted as per the instructions of e-tender portal. Amount to be remitted should not be higher or lesser and should be the same as shown above against Amount column.

g. Bidder should ensure that account no. entered during RTGS/NEFT remittance at any bank counter or Internet banking site is the same as it appears in e-Procurement remittance form. Bidder should not truncate this account number.

h. No additional information like bidders name, company name, etc. should be entered in the account no. column along with account no. for RTGS/NEFT remittance.

i. Cash or Transfer across the counter in SBI and Associates Banks not allowed and the payment may be treated as invalid and the respective bid is liable to be rejected.

j. Please obtain UTR no. from your remitting bank for your record/future reference.

k. Please note that this is only a remittance information form and not an acknowledgement of remittance.

In case the above points are not followed, the payment may be treated as invalid and the respective bid is liable to be rejected.

Disclaimer:

SBI does not have any control over third party websites and accepts no responsibility or liability for any of the material contained on those servers. You will be using such third party websites at your own risk and responsibility and SBI will not be responsible for any loss, damage, costs & charges, direct or indirect incurred by you, arising out of or in connection with your access to the external website or for any deficiency in the products and services of the third party or for the failure or disruption of the website of the third party.

SBI is not in any way liable for the contents of any linked websites or webpages. By integrating with an external website or web page, SBI shall not be deemed to endorse, recommend, approve, guarantee, indemnify or introduce any third parties or the services/products they provide on their websites. Please note SBI is only facilitating the online transaction and will not be a party to any contractual arrangements entered into between you and the provider of the external website unless otherwise expressly specified or agreed to by SBI. Such external websites are governed by their respective policies.

At the bottom, there are two links: 'Click here to print the Remittance Form' and 'Click here to Download in pdf'. Below these links is a link: 'Click here to return to the The Directorate of Treasuries and Finance Services, Uttarakhand site'.

Fig-20

E- Challan User Manual



User is provided with 3 different buttons that are;

1. Click here to print the remittance form, in order to access printed copy of the form.
2. Click here to Download in pdf, in order to download the form.
3. Click here to Return to the Directorate of Treasuries and Finance Services, Uttarakhand site, user is directed to next page that is attached below, here message is displayed for pending payment also the user is directed to login page on clicking go to main page. No entry log is saved.

your online payment status is Pending for payment

Bank Name	: SBI
Bank Ref No.	: CPAAFWETTO
Depositor Name	: DATA CENTER
Major Head	: 0070
Department	: 0070
Challan No.	: 00700820E0197725
Amount	: 5
Status	: P
Status Description	: Pending for payment
Transaction Date	: 11-Aug-20
Transaction Time	: 10.27.23

[Go to main Page](#)

Fig-21

4. Download the form and through net banking user needs to transfer the challan amount to the beneficiary account details provided in the above step i.e. in figure 20.

- **SBI Branch:** This option is provided for manually depositing cash against the challan in bank.
 1. Click on 'click here' button user directed to next page which is attached below; here user is provided with reference no, amount, depositor name, head code to which the amount is to be credited, enter mobile number and date of birth finally click on confirm button.

SBI ONLINE

Your site visit : 14-Jul-2020 [05:56 PM IST]

The Directorate of Treasuries and Finance Services, Uttarakhand

Payment Details

Reference No	08510720E0189372
Total Amount	100
Depositor Name	DATA CENTER
Head Code	0851
Head Id	TREASURY
Amount in words	One Hundred Rupees only
Mobile No *	8077881293
DOB *	21/09/1991

[Confirm](#) [Reset](#)

[Click here to abort this transaction and return to the The Directorate of Treasuries and Finance Services, Uttarakhand site](#)

Fig-22

2. On clicking confirm button user is directed to next page which is attached below; here user is provided with reference no, amount, depositor name, head code to which the amount is to be credited, mobile number and date of birth, this page is for confirming that the information is correctly filled.



The Directorate of Treasuries and Finance Services, Uttarakhand

Payment Details	
Reference No	08510720E0189372
Total Amount	100
Depositor Name	DATA CENTER
Head Code	0851
Head Id	TREASURY
Amount in words	One Hundred Rupees only
Mobile No	8077881293
DOB(dd/mm/yyyy)	21/09/1991

[Click here to abort this transaction and return to the The Directorate of Treasuries and Finance Services, Uttarakhand site](#)

Fig-23

3. On clicking confirm button user is directed to next page which is attached below; here user is provided with 2 different buttons that are;
 1. Click here to Download in pdf, in order to download the form.
 2. Click here to Return to the Directorate of Treasuries and Finance Services, Uttarakhand site, user is directed to next page that is attached below, here message is displayed for pending payment also the user is directed to login page on clicking go to main page. No entry log is saved.

Your site visit : 14-Jul-2020 [05:58 PM IST]

The Directorate of Treasuries and Finance Services, Uttarakhand

Payment Details	
INB Reference Number	CPAAEWBVR2
Merchant Reference Number	08510720E0189372
Amount	INR 100.00
Amount in Words	One Hundred Rupees only
Date - Time	14-Jul-2020 05:58 IST

[Click here to return to the The Directorate of Treasuries and Finance Services, Uttarakhand site. Else, you will be automatically redirected to the The Directorate of Treasuries and Finance Services, Uttarakhand site in 10 seconds. redirecturl](#)

[Click here to download the form in pdf](#)


Fig-24


5. Download the form, take out the print and deposit cash in respective SBI bank.

4.3.2 E-Challan History

Below is step by step guide for reviewing history of E-Challan created by user:

1. User can access E-Challan History form by clicking on E-Challan History option from menu bar, as a result user is directed to the form attached below. Page consist of list of all the challans created by the user, whether the challan is submitted in bank or not it will display in the list if challan, also irrespective of the payment method chosen all the challans will display here. User is also provided with status of challan along with view detail button for challan that are still on process and print challan button for those challan that are successfully posted, as can be seen in the image below.





WELCOME - DATA CENTER

HOME

CHANGE PASSWORD

USER PROFILE

E-CHALLAN ENTRY

E-CHALLAN HISTORY

LOG OUT

Once the Amount get deduct from the Bank Account and Challan Receipt is not Printed then Payment Status will be Automatically Updated Through Bank in Treasury Portal Within 48 hrs.
After Updation Printout of Challan will be Available in Treasury Portal. Sorry for the Inconvenience

Sl no	Challan Number	Department	Challan Date	Challan Amount	Remark	Challan Status	
1	00700820E0197725	अन्य प्रशासनिक सेवायें	11-AUG-2020	5	TEST	Pending for payment	View Detail
2	00700820E0197621	अन्य प्रशासनिक सेवायें	10-AUG-2020	5	other bank testing	Pending	View Detail
3	00700820E0197613	अन्य प्रशासनिक सेवायें	10-AUG-2020	5	TEST	Pending	View Detail
4	00700820E0197607	अन्य प्रशासनिक सेवायें	10-AUG-2020	5	TEST	Pending	View Detail
5	00700820E0197593	अन्य प्रशासनिक सेवायें	10-AUG-2020	5	TEST	Pending	View Detail
6	05150820E0196645	अन्य ग्राम्य विकास कार्यक्रम	07-AUG-2020	10	ok	Pending	View Detail
7	07010820E0196335	मध्यम सिचार्ड	06-AUG-2020	10	ok	Pending	View Detail
8	02160820E0196333	आवास	06-AUG-2020	10	ok	Pending for payment	View Detail
9	14560820E0196304	सिविल पूर्ति	06-AUG-2020	5	Test Manual Challan	Completed Successfully	Print Challan
10	00700820E0196301	अन्य प्रशासनिक सेवायें	06-AUG-2020	10	Test Manual Challan	Pending for Payment	View Detail
11	00300820E0195960	स्टाम्प तथा पंजीकरण शुल्क	05-AUG-2020	10	Stamp duty for share transfer	Pending	View Detail
12	00300820E0195937	स्टाम्प तथा पंजीकरण शुल्क	05-AUG-2020	10	ok	Pending	View Detail
13	05150720E0194324	अन्य ग्राम्य विकास कार्यक्रम	31-JUL-2020	10	test	Failure. Transaction not attempted	View Detail
14	00510720E0194010	लोक सेवा आयोग	30-JUL-2020	200	test	Pending	View Detail
15	00700720E0194009	अन्य प्रशासनिक सेवायें	30-JUL-2020	200	test	Failure. Transaction not attempted	View Detail
16	08010720E0193371	ऊर्जा	28-JUL-2020	123	ok	Pending for payment	View Detail
17	08520720E0193368	उद्योग	28-JUL-2020	10	ok	Pending for payment	View Detail
18	04070720E0192478	बागान	25-JUL-2020	10	t	Failure. Transaction not attempted	View Detail
19	00700720E0192121	अन्य प्रशासनिक सेवायें	24-JUL-2020	200	vbvv	Pending	View Detail

Fig-25

E- Challan User Manual

- For pending cases on clicking view detail button pop up window is generated on the screen displaying a form that consist of details related to challan. As can be seen in the image below;

E-Challan

Name of the Treasury/Sub-Treasury/Bank/Bank Branch - State Bank Of India (Payment Gateway)

1	Name of the person (designation if necessary or Organization on whose behalf amount is being paid.)	DATA CENTER	
2	Address	DEHRADUN UTTARAKHAND	
3	Registration Number (if necessary)		
4	Full details of amount to be deposited (for which purpose and in favour of)	TEST	
5	Gross value of Challan	5	
6	Net value of Challan	5	
7	Full details of Head of Account	(0070) Other administrative services	
8	Deaprtment	Director, Treasuries, Pension & Entitlements	
8	Related office for which challan is to be deposit	Chief Treasury Officer Cyber Treasury Dehradun	
8	13 Digit code of Head of A/c	As per details below	

Sl.No.	Services	Detail Head	Amount
1	Wapasiyon.	0070029000100	5
Total :			5

Challan No :	00700820E0197725	Amount in Figure(Rs.):	5
Challan Date :	11-AUG-2020	Amount in words:	Five

Challan Status : Pending

Fig-26

- For successful cases on clicking print challan button user is directed to new window with the copy of challan, user can access printed copy of challan. As can be seen in the image below;

E-Challan Bank Ref. No. - CPAAFRSYT4

Treasury Form-209(1)
Financial Handbook Vol. V, Part- II
Form No. 43A(1)
(See Paragraph 417 and 478)
Challan form for depositing amount

Name of the Treasury/Sub-Treasury/Bank/Bank Branch -State Bank Of India (Payment Gateway)

1	Name of the person (designation if necessary or Organization on whose behalf amount is being paid.)	DATA CENTER	
2	Address	DEHRADUN UTTARAKHAND	
3	Registration Number (if necessary)		
4	Full details of amount to be deposited (for which purpose and in favour of)	Test Manual Challan	
5	Gross value of Challan	5	
6	Net value of Challan	5	
7	Full details of Head of Account	1456 - Civil Supplies	
8	13 Digit code of Head of A/c	As per details below	

SL No.	Services	Detail Head	Amount
1	Miscellaneous Receipts.	1456008000103	5
Total Challan Amount-			5

Amount (in words) - Five

Signature of departmental officer with seal DATA CENTER

Challan No- 14560820E0196304 Amount in Figure(Rs.) - 5

Date - 06-AUG-2020 Amount in words - Five

Received Through

Bank Ref. No. - CPAAFRSYT4

State Bank Of India (Payment Gateway)

Fig-27

4.3.3 User Profile

Below is step by step guide for updating user profile and password:

1. User can update profile for that user can access user profile form by clicking on user profile option from menu bar, as a result user is directed to the form attached below. Page contains details of user as per the details filled at the time of registration. Along with this edit profile and cancel button is provided, as can be seen in the image below.




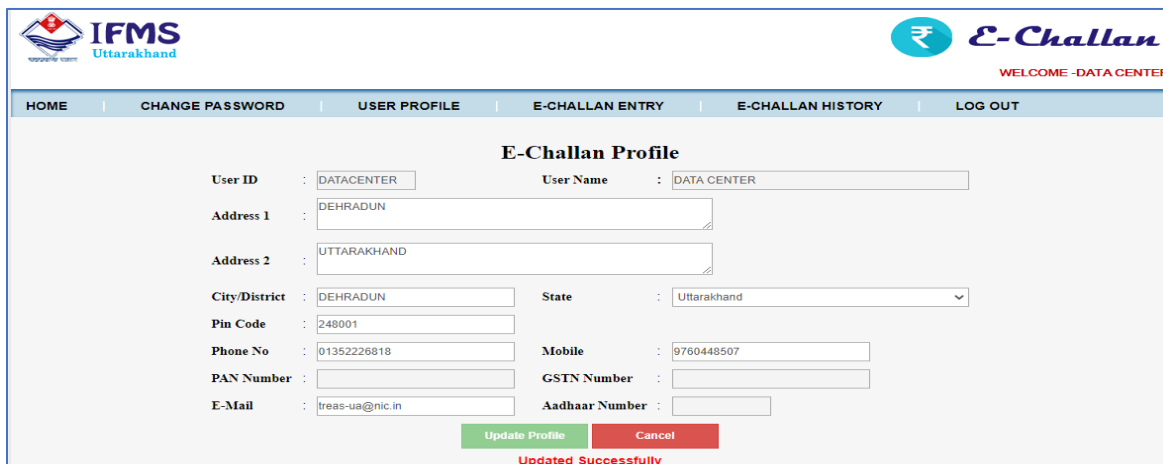
Fig-28

2. Click on edit profile button provided on the page. As a result, few fields are made editable so that user can make changes as per the current data. User can update address, phone number and e-mail address, other than this user cannot update PAN number, Aadhar number, GSTN number, User name and id, as can be seen in the image below.



Fig-29

- Make changes and click update profile button, like we updated mobile number, as a result field changed will be updated and message of successful update is reflected at the bottom of the page in red colour, as can be seen in the image below.



E-Challan Profile

User ID : DATACENTER User Name : DATA CENTER

Address 1 : DEHRADUN

Address 2 : UTTARAKHAND

City/District : DEHRADUN State : Uttarakhand

Pin Code : 248001

Phone No : 01352226818 Mobile : 9760448507

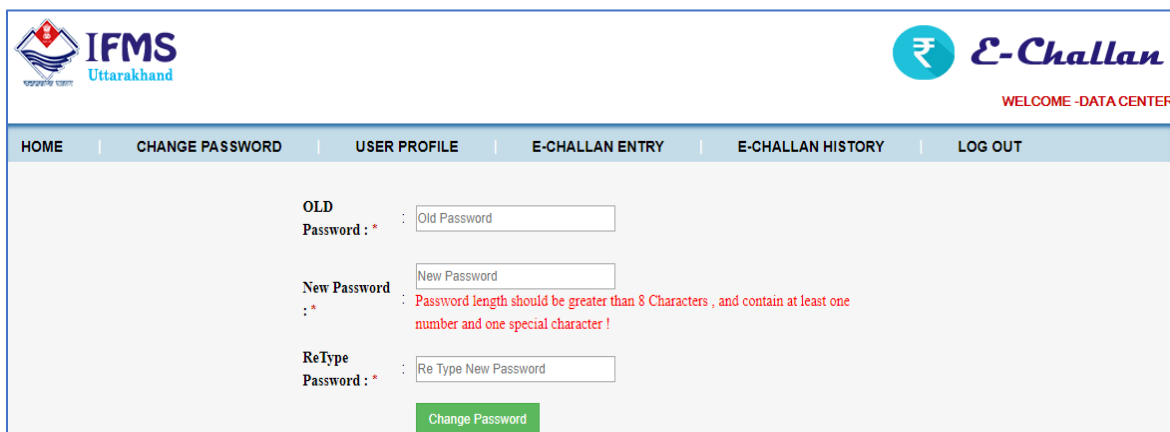
PAN Number : GSTN Number :

E-Mail : treas-ua@nic.in Aadhaar Number :

Updated Successfully

Fig-30

- User can update password, for that user can access password updating form by clicking on change password option from menu bar, as a result user is directed to the form attached below. Here user has to enter old password, new password and retype password. After this click on change password button provided at the bottom of the page. As a result, password will be updated and message of successful update is reflected at the bottom of the page in red colour.



OLD Password : Old Password

New Password : New Password

ReType Password : Re Type New Password

Change Password

Password length should be greater than 8 Characters , and contain at least one number and one special character !

Fig-31